



KIVA ELEMENTARY PTO

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Kiva PTO Executive Board Minutes September 14, 2018

Michelle Brierton called the meeting to order at 9am.

Members Present: Michelle Brierton, Jenn Arvizu, Jaclyn Standridge, Phil Tibi, Stacy Hollocker, Colleen Hiltz, Linette Mihlik, Rima Salim, Lauren Burke, Kresta Roybal, Geoffrey Harris, Leighanne Smith, Erin Sturla, Lisa Ross, Sarah Riebe, Leigh Meek, Ben Meek, Cathy Weise, Kim Keck, Alice Spignola, Matt Gromek.

Reports

Treasurer's Report (Courtney Arthur)

We are \$180 away from PTO donation goal. We are currently at a \$3000 loss, but that will change with upcoming events. We are currently under budget for Family Fun Night.

Principal's Report (Alice Spignola)

- The principals are working with the safety committee and the Paradise Valley Police Department to implement changes in our current traffic patterns at pick up. Parents are encouraged to save Gate B for PreK, K, and 1st grade pick up as back up onto McDonald is becoming an issue.
- Cafeteria behavior is a work in progress. Students now have assigned seating in attempts to correct behavioral issues. This is temporary based on student behavior. Parents are always welcome to volunteer in efforts to make lunch time run more smoothly. Administration might consider restructuring recess and lunch times as an option if improvement isn't made.
- New math software has been purchased to replace Reflex Math, which only focused on fluency. Freckle, the new software, focuses on Concepts, applications, and fluency. Paperwork has been submitted to district with the goal of having 1 to 1 software for students. Seventy new chrome books are being purchased and soon all of third grade will be 1 to 1 with software. Teachers will go through additional training for software.
- Dad's club volunteers are needed for the assembly of scarecrows for the fall event. Shhhh! This is a surprise for students. There will soon be a meeting regarding this event.

Teacher's Report (Kim Keck)

- Teachers are inquiring what they are permitted to do for Halloween. Administration will discuss this with the staff.
- Mrs. Fullerton is taking the lead for Student Council. Jenn Arvizu will print teachers for the election winners.

Homeroom Parents (Kresta Roybal)

Everyone has their Shutterfly Class Accounts up and running with the exception of one or two classes still in need of a homeroom parent.

New Business

PTO Membership

Please continue to spread the word and encourage younger families to get involved.

Open Chair Positions

The directory chairperson spot still available. The MySchoolAnywhere app is what is being utilized in

the meantime.

Cathy and Dave Weise volunteered to chair the Pancake Breakfast/Campus Cleanup scheduled for 12/15 with the help of Scott Canada. The Pope family is donating batter. Karen is reserving the grill from district. It was suggested that we reserve more than one because of the size.

Navajo

The Kiva PTO donated \$250 to assist Navajo Elementary School.

PTO Credit Card Machine

PTO was notified by Wells Fargo that our current credit card machine is outdated. The price to purchase a new machine is \$399. They also offer a 4 year lease option for \$12.99/month. A motion was made to purchase the new machine. The motion was seconded. The motion passed unanimously.

Quickbooks for Mac

Courtney Arthur is our current treasurer and plans to continue in this position. She utilizes a Mac and will need the software to access quickbooks. The first online option is Simple Start for \$185 for the first year and \$215 for subsequent years. The second option is Essentials for \$225 for the first year and \$375 for subsequent years. The main difference in the two is that Essentials allows three users to access Quickbooks at one time, which isn't necessary. A motion to purchase Simple Start was made. The motion was seconded. The motion to purchase Simple Start software for Mac passed unanimously.

Event Registration/Event Forms

Please submit necessary event paperwork to district as early as possible. The turnaround time has been extremely slow.

Reflex Math and Computer Lab

Please see Principal's Report regarding Reflex Math. Students are currently using computer lab with the permission of teachers only. Parents were using the lab more for babysitting than for specific learning purposes.

Masterpiece Art (Leighanne Smith/Laura Ross)

There was a good turn out at the MAP parent meeting. They are still working on pinning down leads for specific classes. They are considering class projects to auction off at the Artwalk in lieu of doing a schoolwide project. Money made would go towards purchasing MAP supplies for the following year.

Teacher's Luncheons (Lisa Ross/Brandy Butler)

The 5th grade hosted luncheon was a great success. We had plenty of food and the teachers were very grateful. The next luncheon is scheduled for Tuesday, October 16th and is hosted by the 4th grade families. The theme is "Football Fan Favorites."

Family Fun Night (Geoff Harris/Phil Tibi)

Family Fun Night is this evening from 5-8pm. The Macaroni Truck has been replaced by Queso Good Quesadilla Truck due to a scheduling conflict. Everything is in order for a great night.

Book Fair

Volunteers are still needed for the Book Fair. The goal this year is to sell 900 books. A half sheet flyer is going home to families next week. The schedule should appear on each classes individual Shutterfly account. The cases of books are being delivered on 9/17, set up is on 9/19, and teacher preview day is 9/21. Family night is Thursday, 9/27 and the book fair is only open after 2pm that day. It is opened Friday, 9/28 from 8:15-1 for students with passes only.

Yearbook (Colleen Hiltz)

Yearbook training with Kiva's yearbook company rep is the first week in November in the computer

lab. One volunteer is needed for each classroom to create that class page. A URL link to upload photos will be added to each Shutterfly page.

Robotics Club (Noelle Fox)

Noelle is working on getting the Robotics Club restarted. She is working with Mrs. Spignola and district to get this approved. It was suggested that Mike Peabody be contacted for insight in how to facilitate getting the program up and running. Mrs. Keck will reach out to teachers to find a teacher volunteer to help with the club. Permission from district will also be requested to allow mentorships from Robotics kids at Saguaro and Mohave.

Gate D (Lisa Ross)

Parents are requesting any type of shade structure to be placed in the waiting area at Gate D. Principal Spignola will look into possibilities.

Posting Procedures for Caller, FB, etc. (Jenn Arvizu)

Please contact Jenn Arvizu for any postings to be included in the Kiva Caller, FB, etc. Mrs. Keck did mention that not all teachers are using the Remind app because not every parents is signed up so it is not an effective way to reach all of their class families.

Dad's Club (Jeremy Jordan/Ben Meek)

Dad's club is looking at 11/14 as a date to hold their first dad event, possibly a whiskey tasting.

Silent Auction (Lisa Ross)

We are still considering location and theme options for the 2019 Kiva Auction.

Running Club

Mrs. Keck has volunteered to take the lead on Run Club and will ask for parent help from Shannon Chappell and Suzanne Searle.

Announcements

"Fun" Raisers-Dine for Cash (Nicole Pope)

1. The entire month of September, the Vig Arcadia and McCormick Ranch are giving back to Kiva with the mention of our school.
2. Chipotle at the Indian Bend Pavilions is giving back to Kiva on Tuesday, October 23rd.
3. Mom's Night Out is October 17th at The Twisted Grove. We will see about a donation back to Kiva.

Mother/Son Kickball (Laurie Amato/Lisa Ross)

Laurie has submitted all paperwork to district. We might consider having classes make sponsor type banners to hang on the field fences during the event.

Dad's and Donuts (Zach Lindsay)

This event is scheduled for Friday, October 26th.

Fun Run (Leighanne Smith)

This event is scheduled for Wednesday, November 7th. Leighanne has met with Kyle and things are underway.

Michelle Brierton adjourned the meeting at 10:25am.