



830 South Ninth St.
Salina, KS 67402-1214
785-643-4460

APPLICATION FOR CLASSIFIED POSITION

Today's Date _____

The support staff of CCA provides a unique and vital role in the delivery and implementation of Christian education. CCA places a high value on those who have demonstrated a commitment to Christ in their lives and who possess the individual skills required of the position being offered. We appreciate your interest in Cornerstone Classical School. Please complete the application and supply additional documentation as required. You may return the application in the following ways:

- Send to Cornerstone Classical School, P.O. Box 1214, Salina, KS 67402-1214
- Email as attachments to headmaster@cornerstonesalina.com
- Bring them to the Cornerstone Office at 830 South Ninth St. – call 785-643-4460

If there is interest in your candidacy we will review your materials and schedule a personal interview

For a complete application file please include the following required items:

- **Letter of interest • Comprehensive resume • Completed application**

Name: _____			
Last	First	Middle Initial	Social Security Number
Address: _____			
Street, P.O. Box, Apt #	City	State	
Contact Information: _____			
Home Phone	Cell Phone	Email	

Position for which you are applying: _____

First date available: _____

Can you submit verification of your legal right to work in the United States? Yes ____ No ____

Have you ever participated in, been accused or convicted of, or pleaded guilty or no contest to any abuse or sexual misconduct? ____ Yes ____ No

Education and Professional Qualifications

Degree (Major and Minor)	Date Received	Issuing Institution	Cum. GPA
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Work Experience (List most recent first):

Dates	Name of business & Location	Duties	Reason for Leaving
_____	_____	_____	_____
_____	_____	_____	_____

Please account for any time gaps in employment. _____

Other Experience: List any work experiences that may have significance for the type of position for which you are applying.

Personal Philosophy

Please attach a **typed** copy of the answers to the following questions.

1. Why do you think Christian education is important?
2. Why do you wish to work in a Christian school?
3. What characteristics do you feel are important for someone in this position in carrying out the mission of CCA?
4. What are your strengths and weaknesses?
5. What do you believe about the origin of the earth and mankind?
6. Please summarize any additional information that you would like to present regarding your candidacy for this position.

Christian Background

In your own handwriting, on a separate sheet of paper, provide your Christian testimony.

Church: What church do you currently attend? _____

Service: In what church activities are you involved?

Devotional life: Describe your method of personal Bible study and prayer. _____

Personal Interests

List your hobbies and personal interests. _____

Mission Statement: Cornerstone Classical School will partner with parents by providing a Christ centered, challenging Classical education that will equip students to live a fruitful life, firmly rooted in spiritual truth and academic excellence, and dedicated to serving both God and man.

Statement of Nondiscrimination:

Cornerstone Classical School does not discriminate in its employment practices against any person because of race, color, gender, age, qualified disability, or national or ethnic origin.

Statement of Faith:

The Apostle's Creed: We believe in God the Father Almighty, Maker of heaven and earth; and in Jesus Christ His only Son, our Lord. Jesus Christ was conceived by the Holy Spirit, and was born of a virgin, Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended into Hades, and on the third day He rose again from the dead. He ascended into Heaven, where He sits at the right hand of God the Father Almighty. From Heaven He shall come to earth again to judge the living and the dead. We believe in the Holy Spirit, one holy Christian church, the communion of all true saints, the forgiveness of sins, the resurrection of the body, and the gift of everlasting life. We believe the Bible to be the only inerrant Word of God. It is our only authoritative rule for faith and practice.

1. We believe the Bible to be the inspired, only infallible, authoritative, and inerrant Word of God (2 Timothy 3:16; 2 Peter 1:21).
2. We believe there is one God, eternally existent in three persons—Father, Son, and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).
3. We believe in the deity of our Lord Jesus Christ (John 10:33), His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:35), His sinless life (Hebrews 4:15; 7:26), His miracles (John 2:11), His vicarious and atoning death through His shed blood (1 Corinthians 15:3; Ephesians 1:7; Hebrews 2:9), His bodily resurrection (John 11:25; 1 Corinthians 15:4), His ascension to the right hand of God (Mark 16:19), and in His personal return in power and glory (Acts 1:11; Revelation 19:11).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation, because of the exceeding sinfulness of human nature; that men are justified only by faith in the shed blood of Christ; and that only by God's grace and through faith alone are we saved (John 3:16–19, 5:24; Romans 3:23, 5:8–9; Ephesians 2:8–10; Titus 3:5).
5. We believe in the resurrection of both the saved and the lost; those who are saved receive eternal life and those who are lost receive eternal condemnation (John 5:28–29).

6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; 1 Corinthians 2:12–13; Galatians 3:26–28).
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13–14; 1 Corinthians 3:16, 6:19–20; Ephesians 4:30, 5:18)

I fully support the Cornerstone Classical School Statement of Faith as written without reservations.

Signature: _____

I support the Cornerstone Classical School Statement of Faith except for the area(s) listed and explained on a separate sheet of paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: _____

References (Do not list family members or other relatives for references.)

Give three references who are qualified to speak of your **SPIRITUAL** experience and Christian service.

1. Name _____	Phon _____
Position _____	e E- _____
2. Name _____	Phone _____
Position _____	E-mail _____
3. Name _____	Phone _____
Position _____	E-mail _____

Give three references who are qualified to speak of your **PROFESSIONAL** training and experience.

1. Name _____	Phone _____
Position _____	E-mail _____
on _____	Phone _____
Position _____	E-mail _____
3. Name _____	Phone _____
Position _____	E-mail _____

Checklist of additional paperwork to attach

- Photocopy of college transcripts if applicable (official copy required after hiring)
- Personal Philosophy Responses
- Handwritten Christian Testimony

Certification and Agreement

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification or significant omission of fact during the hiring process may affect my being hired, or if hired may subject me to immediate dismissal regardless of when or how it was discovered. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I understand that Cornerstone Classical School does not discriminate in its employment practices against any person because of race, color, gender, age, qualified disability, or national or ethnic origin.

I understand that this is only an application for employment and that no employment contract is being offered at this time. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship that might come about with this organization is of an "at will" nature, which means that the employee may resign at any time and Cornerstone Classical School may discharge employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

I authorize Cornerstone Classical School to procure background information to be used as one piece of information to aid in making an employment decision on my behalf. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I authorize Cornerstone Classical School to verify all data given in my application for employment, related papers, and my oral interviews. I further authorize Cornerstone Classical School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I have made application for a position with Cornerstone Classical School. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

In addition, I hereby release Cornerstone Classical School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Cornerstone Classical School.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all

purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Signature _____

Date _____