

Center for Sexual Health Nevada

Victoria R. Austin, Ph.D., D.H.S.
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This letter is to inform you of current billing procedures for my practice. Please feel free to discuss the information with me at any time.

Forms of Payment:

I accept the following forms of payment: Visa, Mastercard, and Discover as well as cash and personal checks. Please indicate your form of payment on the *Electronic Payment Authorization* form. Trust Cash is the merchant who processes my credit card transactions. The electronic payment form will be securely stored in your clinical file and may be updated upon request at any time.

I will deduct your session fees from the account designated on this form. **Please be aware that all transactions will read “CSHN.” on your bank or credit card statement.**

Monthly Statement:

Clients will receive monthly statements via email for all sessions attended within a calendar month. If you would prefer these statements by regular mail, please let me know.

I would be happy to discuss any billing matters. Please don't hesitate to call me or speak with me during a session about your account.

Sincerely,
Victoria R. Austin, Ph.D., D.H.S.
Center for Sexual Health Nevada