

**CITY OF ORINDA  
CITIZENS' INFRASTRUCTURE OVERSIGHT COMMISSION  
MINUTES**

April 12, 2017

A REGULAR MEETING OF THE CITIZENS' INFRASTRUCTURE OVERSIGHT COMMISSION (CIOC) WAS HELD ON THE ABOVE DATE IN THE SARGE LITTLEHALE COMMUNITY ROOM, 22 ORINDA WAY, ORINDA, CALIFORNIA.

**A. CALL TO ORDER**

Chair Murphy called the meeting to order at 6:35 p.m.

The following documents were provided at this meeting:

1. *City of Orinda Pavement Management Program (PMP) – Policy and Criteria for Selecting Streets for Repair* – dated October 18, 2011
2. *Summary of Revenues and Expenditures - Measures L & J and Program Funding Obligations* – dated March 20, 2017
3. *DRAFT CIOC Annual Report to City Council – 2016 Paving Activities* – dated April 12, 2017
4. *Neighborhood Initiated Road Repair Policy* – dated August 5, 2010
5. *Current Pavement Condition Index (PCI) Map* – dated March 30, 2017

**B. ROLL CALL**

COMMISSIONERS: Walter Bell (absent, excused), Gordon Bizieff, Jud Hammon, Robert Hubner, Bill Hurrell, Terry Murphy, Richard Nelson

City Staff: Paving Program Project Manager Farah Khorashadi

**C. PLEDGE OF ALLEGIANCE** – led by Chair Murphy

**D. ADOPTION OF AGENDA**

MOTION: By Chair Murphy, seconded by Commissioner Hubner, to adopt the agenda. The motion carried by unanimous voice vote.

**E. PUBLIC FORUM**

Melissa Roeder, Orinda resident, stated that she would like the City of Orinda to bring the private section of Mira Loma into the City-maintained road network. She had been advised by Public Works and Engineering Services Director Theis to bring her request to the CIOC. There are eight private residences on the private section of Mira Loma and maintenance of the road is a financial burden for the homeowners.

Chair Murphy advised that there are many private roads in Orinda and bringing those streets into the City-maintained system would not only be a financial issue, but a political issue as well. The CIOC cannot spend public monies on private roads.

Additionally, the CIOC does not have the authority to do so, as the authority for such matters rest with the City Council.

Chair Murphy requested that Paving Program Project Manager Khorashadi review Title 17 which outlines the standard for the City-maintained network of roads and report back at the next CIOC meeting. He also asked Ms. Roeder to provide any information she may have in support of her request to Paving Program Project Manager Khorashadi at least one week prior to the next meeting.

Commissioner Nelson stated that the CIOC should possibly look at all private roads in the City.

Chair Murphy disagreed, stating that the Commission should review the existing process of bringing a private road into the City-maintained system and address requests from homeowners on a case-by-case basis.

Commissioner Hubner requested that staff check rules, regulations, and any adopted policy regarding private roads.

Commissioner Nelson suggested contacting the City Attorney for legal advice.

Commissioner Hammon stated that if a policy has not been previously established, it would be necessary to do so.

Chair Murphy concurred.

This item will be agendaized for discussion at the next CIOC meeting.

Vince Maiorana, Orinda resident, commended the CIOC for their contributions toward the improvement of City infrastructure.

**F. CITIZENS' INFRASTRUCTURE OVERSIGHT COMMISSION MEETING MINUTES**

Approval of CIOC meeting minutes of March 8, 2017

Commissioner Hammon noted that Item A-4 and Item G should read *DRAFT* CIOC Annual Report to City Council.

MOTION: By Commissioner Nelson, seconded by Commissioner Hubner, to approve the meeting minutes of March 8, 2017, as amended. The motion carried by unanimous voice vote.

**G. DISCUSSION – ROAD AND DRAINAGE REPAIRS PLAN**

Chair Murphy advised the Commissioners to review the background section of the Road and Drainage Repairs Plan and to provide their comments directly to Paving Program Project Manager Khorashadi.

Commissioner Hammon agrees with highlighting what has been accomplished since the passage of Measures J and L.

Commissioner Nelson noted that the use of Full Depth Reclamation (FDR) instead of reconstruction for pavement rehabilitation has resulted in lower bids and ultimately lower construction costs for the past two years.

Commissioner Hubner recommended that drainage facilities be discussed in more detail.

Commissioner Hammon concurred, stating that drainage is a major item with a significant impact on the Plan.

Commissioner Nelson recommended that an estimated cost for drainage infrastructure repair throughout the City be determined.

Chair Murphy advised focusing on maintenance and drainage.

Commissioner Hammon noted that all monies may not be spent from the bond; he suggested asking the City Attorney whether any funds not spent would have restrictions that would prevent use on maintenance.

Chair Murphy requested that a discussion on drainage facilities be agendaized for the next CIOC meeting.

This item was continued to the next CIOC meeting.

#### **H. CIOC 2016 ANNUAL REPORT TO CITY COUNCIL**

Commissioner Nelson approved of Exhibit 5; he would like a formal audit of Measures J and L included.

Commissioner Hubner recommended modifying Fig. 1 (Historical Network PCI from 2011 to 2016) by showing the future projection of PCI as a dash line rather than a solid line.

Commissioner Hammon requested that when referencing Measure J and Measure L, the year the measures were voter approved should be noted.

The Commissioners agreed on removal of Table 1 (Storm Drain Pipes addressed in the 2016 Paving Project) and addition of a paragraph discussing drainage improvements completed under the 2016 Pavement Rehabilitation Project.

MOTION: By Commissioner Hubner, seconded by Commissioner Hammon, to finalize and approve the *CIOC 2016 Annual Report to City Council* as amended and forward to the City Council. The motion carried by unanimous voice vote.

#### **I. STAFF UPDATES**

Paving Program Project Manager Khorashadi reported on the following items:

- *Update – Miner Road Sinkhole* – The Army Corps of Engineers has agreed to issue the permit and construction will commence soon after receipt of the permit.
- *Update - Public Information and Outreach* – Miner Road updates are being posted on the City website home page; 2017 Paving Project information is available on the Public Works page of the City website.
- *Update - Measure L and Measure J – Program Revenue and Expense Summary and Project Expense Summary* – The summaries were distributed.
- *Update – 2016 Paving Project* – The contractor is finalizing punch list items.
- *Update – 2017 Paving Project* – Bids were received on April 4, 2017; Bay Cities Paving and Grading was the low bidder with a construction bid of \$9,421,365.65; three community outreach meetings to discuss the 2017 Paving Project are scheduled for April and May, with the first meeting on April 17, 2017; a flyer for the meetings, along with a list of frequently asked questions and a video on FDR, is posted on the City website and Nextdoor.

**J. MATTERS INITIATED**

Items for the next CIOC agenda:

- Review – City Policy on Acceptance of Private Roads into the City-Maintained Road Network
- Discussion – Road and Drainage Repairs Plan
  - Drainage Facilities and Repairs

**K. ADJOURNMENT**

The Citizens’ Infrastructure Oversight Commission meeting adjourned at 8:05 p.m.

The next regularly scheduled meeting of the Citizens’ Infrastructure Oversight Commission will be Wednesday, 6:30 p.m., May 10, 2017, in the Sarge Littlehale Community Room, 22 Orinda Way, Orinda, California.

Prepared by: F. Khorashadi