

# JOHN WATERS

718- 551-1018 johnwatersnyc@gmail.com

31-84 43rd Street #14, Astoria, NY 11103

Collaborative & creative minded team player with diverse production and administrative experience in: music and theatre performance venues, prop houses, event planning, food service and vintage car shops. Looking for exciting and dynamic mid-level opportunities in similar eclectic environments.

## WORK EXPERIENCE

### Cater Waiter - Great Performances

Nov. 2018 - Present

- Set up rental furniture for party/gala/meetings at various event spaces in NYC.
- Assist with food and table preparation prior to the event begins.
- Pass hors d'oeuvres.
- Serve plated dinners to guests and respond to special needs.
- Serve alcoholic and non-alcoholic beverages.
- Clean up venue after event ends.

### Pastry Prep Cook - Union Square Events

Feb. 2018 - Nov, 2018

- Preparing and completing high volume luxury food products & French pastry, supplying for 6 major vendors: Citifield, Delta, Joe's Coffee, Public Theater, TacoCina, 9/11 Museum Café.
- Working on a team of 8, reporting to Sous Chef. Packaging 1500 cookies, 300 croissants daily, 350 gallons ice cream, fruit preserves, and sauces weekly.
- Organized & maintained kitchen equipment & inventory.

### Front of House Crew - Jazz At Lincoln Center

Aug. 2017 – Feb. 2018

- Exceptional customer service to VIP clientele and patrons of the multi-performance venue, Frederick P. Rose Hall
- Pre-event coordination and inspection, overseeing seating arrangements, maintaining and ensuring safety procedures.
- Worked all functions including: Host, Usher, Coat Check, Ticket Taker and Server.

### Host- The Yoga Room

Feb. 2017 - Feb. 2018

- Front desk operations & primary point of contact : greeting customers, giving tours to new clientele and classroom upkeep.
- Maintenance responsibilities: studio cleaning, disinfecting and garbage removal.

### Installation Prop Artist - American Christmas, Inc.

Sept. 2016 - Jan. 2017

- Seasonal Installation of conceptual large scale decorations, displays & props for luxury buildings, stores and hotels clients Including: Cartier, Bergdorf Goodman, Saks, Radio City, SNL, Wempe, Madison Square Garden, WTC The Oculus
- Assembly and construction of props and structures, in collaboration with client specifications : sanding, bonding, gluing and painting, working with cross functional teams of 3 to 30 people.
- De-installation, removal and organization of structures at the end of holiday season.

### Shop Operations Manager - Joe Curto, Inc. British Car

June 2008 - Sept. 2016

- Managed over 1000 international & domestic accounts for a Historic British Car repair shop, specializing in cars from 1935-1980. Including: Aston Martin, Jaguar XKE, Bentley, MG, Mini Cooper and Austin Healey.
- Extensive client relations, including troubleshooting via phone, web and in person.
- Managed mail order business averaging \$600k annually, fulfilled approximately 300 orders per week, valued at \$14,000.
- QuickBooks invoice accounting, vendor records, component inventory & all domestic and international shipping.
- Built and managed website and social media (Facebook, YouTube and Instagram)
- Managed shop assistant, and assistant mechanic.

### Production Assistant - Jazz Foundation of America

Dec. 2007 - June 2008

- Assistant Producer of Annual Gala Fundraiser at Apollo Theater in Harlem, raising \$1.8 million: participated in all preparations for and after the gala in conjunction with directors, associates, clientele and guests.
- Worked closely with Executive Director and associates on daily projects, data entry, office improvements,

## EDUCATION

The Hartt School, University of Hartford, CT - B.M, January 2008

## TRUMPET PLAYER

Hungry March Band, Funkrust Brass Band, Sweet Soubrette, Bad Manners, American Legion Post 301

## SKILLS

Proficient in Microsoft Word, Excel, Mac and PC operating systems, extensive experience with QuickBooks.